

Summary of Election Poll Worker Positions

Clerks - Operate the electronic poll book by finding the voter in the system and printing the specific ballot for each voter. The clerk may also need to refer a voter to the poll supervisor if there are issues. That job also includes getting the poll books started up, updated, and ready to search for voters. At the end of the day it includes noting the # of ballots issued and closing down the poll books.

Door Facilitators - Check that each voter entering the polls to be sure they have qualified ID (this is a service to prevent the voter from finding they don't have what they need after standing in line for some time to get to the poll book). Also door facilitators will monitor no electioneering is taking place within the limited area. That includes if someone comes in with a campaign pin, sticker, shirt etc.

Machine Facilitators - assist voters with using the voting machines and scanner if needed. They also start up the voting machines and get them ready for the ballots to be entered. They will assist the poll supervisor with running the tapes showing how many votes were cast and shutting down the voting machines and scanner. The Democratic machine facilitator also accompanies the supervisor and the machine modules/ballots to the central processing location at the end of the day.

The voting equipment is set up at the vote centers before election day. All poll workers help with setting up things like signage, placing chairs along the voter line, etc. All poll workers will help with gathering up such at the end of the day, packing the materials the supervisor needs to take with, and picking/cleaning up the polling room. Poll workers are required to be at the vote center at 5 am. Once sworn in they are not allowed to leave the polls until the polls close and the last voter waiting at 6 pm has voted and left.

Usually the vote center crew decides what to do about food. Some do a carry in, some chip in and order delivery, some just bring their own. You can have someone bring lunch. They would have to leave it with the door facilitator, unless they just happen to be going in to vote. The poll supervisor should contact the poll workers a day or 2 before election day to discuss the food arrangements.

Prior to Election Day, poll workers are required to attend training for the specific position they will be working. A training schedule will be provided to each poll worker with instructions where to call to get set up for an appropriate session.

Qualifications/Restrictions

1. Have ability to read, write and speak the English Language.
2. Have no property bet or wager on the result of the election.
3. Is not a candidate to be voted for at the election, (ECPD candidates for the Indiana State Convention Delegates can work at the polls).
4. By birth, marriage, or adoption – Is not the spouse, parent, father-in-law, mother-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, brother-in-law, sister-in-law, uncle, aunt, nephew, or niece of a candidate or declared write-in candidate to be voted for at the election, not including delegate candidates.

Poll worker pay is \$110/day + \$10/training + \$10/food allowance. Democratic Machine Facilitator pay for delivery of the scanner modules and ballot cards to the central processing location on election night is \$5.

Use our Contact Us form at <https://www.elkhartcountymocrats.com/>, Email elkcodems@gmail.com, or call 574-607-3241